Cavendish Church of England Primary School

Cavendish Church of England Primary School The Green Cavendish Sudbury Suffolk CO10 8BA

Headteacher: Miss C E Wass

Telephone: 01787 280279 Fax: 01787 281060

E-mail: admin@cavendish.suffolk.sch.uk
Website: www.cavendish.suffolk.sch.uk



REQUEST FOR ABSENCE OF SCHOOL CHILD IN SCHOOL HOURS FOR MEDICAL REASONS

EDUCATION (PUPIL REGISTRATION) REGULATIONS 1995

The Education (Pupil Registration) Regulations 1995 provide for leave of absence to be granted to a pupil during school hours to enable his/her to attend an appointment.

This form requesting Leave of Absence should be completed by the parent and forwarded to the school together with a copy of the medical appointment letter, if available.

LEAVE OF ABSENCE

Name of Child	Date of Birth	Class
Requested period of absence from:	to:	
To attend		
Date:	Signature of Parent/carer:	













