Cavendish PTFA Annual General Meeting Minutes

1. Call to order

Rachel Maddocks called to order the annual general meeting of Cavendish PTFA at 2:00 p.m. on Thursday 28th September 2023.

2. Roll call

Rachel Maddocks conducted a roll call. The following persons were present: Cheryl Wass Tracey Knight Louise King Alice Iveson Helen Deering

Apologies: Rachel Farrell Alice Manning Charlotte Halsall Gemma Hubbard Hanna Griffiths Mariana Nott Sadie Bartram Sara Nichols Jo Busby

3. Approval of minutes from last meeting

Approved and correct

4. Chairs Report

LK read the report and passed on a copy for records.

5. Treasurer's Report

TK read the report and passed on a copy for records. TK will no longer be taking on this role and is ready to hand over the details.

6. Election of new Committee Members

a) Treasurer – Helen Deering Nominated by RM Seconded by CW Congratulations to Helen Deering, Treasurer of the committee.

b) Vice Chair – Alice Iveson Nominated by RM

Seconded by HD

Congratulations to Alice Iveson, Vice Chair of the committee.

7. Any other Business

- a) Christmas disco with a visit from F/C and gifts to be given instead of the Christmas Fayre event. This was agreed and the date to be confirmed.
- b) CW has asked for the PTFA to be able to fund a new pagoda for the playground. HD suggested we get a sponsor for this, and we run further fundraising events to cover costs.
- c) Christmas raffle to be organised also, be aware of licensing laws for remote raffle.
- d) A wreath-making event was organised for 6.12.23 and 10.12.23. LK needs help on the 6th RM and AI agreed to support.
- e) Easy fundraising to be advertised as this is income to the PTFA funds with very minimal effort, big push for parents to sign up for this.

CW gave a big thank you to all involved in the PTFA for all their hard work.

8. Adjournment

Rachel Maddocks adjourned the meeting at 2.45 pm.

The next meeting to be confirmed.

Minutes submitted by: Rachel Maddocks